

IQAC

The Annual Quality Assurance Report (AQAR)

2012-2013

Submitted

to

National Assessment and Accreditation Council

Bangalore - 72



Submitted

By

**Sri S.Ramasamy Naidu Memorial College,
(Accredited with B++ Level by NAAC)**

Sattur - 626 203

Virudhunagar District

Tamil Nadu

India

Academic Year

2012 - 2013

The Annual Quality Assurance Report (AQAR) of the IQAC

1. Kindly provide the details of the institution

Name of Institution: Sri S.Ramasamy Naidu Memorial College, Sattur
Year of Establishment of the Institution: 1970
Address Line 1: Sadayampatti
Address Line 2:
City/Town: Sattur
State: Tamilnadu
Postal Code: 626 203
Email Address: prinsrnm@gmail.com

2. NAAC Accreditation/ Reaccreditation Details

Year of Accreditation/
Reaccreditation: 2012
Current Grade: A
CGPA: 3.22

3. Institutional Status

Autonomous College

4. Contact Person Details

Name of Head of Institution: Dr.R.Radhakrishnan
Contact Phone: 04562 - 260326
Email: rrksrnm@gmail.com
Website URL: www.srnmcollege.net
Name of IQAC Co-ordinator: Mr.M.Arunachalam
Email: iqacsrnm@gmail.com

SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

5. Number of academic programmes existing (Enter a number; 0 for nil)

Undergraduate (BA/B.Sc./B.Com etc.)	12
Post Graduate (MA/M.Sc./M.Com etc.)	7
Research Programmes (M.Phil/P.hD)	3
Certificate Programmes	5
Professional Programmes (B.Tech/M.Tech/B.Ed/M.Ed/Medicine/Pharmacy/Paramedical/Nursing etc)	0
Other value added programmes	0
Any other programme offered (Specify)	0

6. Details on Programme Development (Enter a number; 0 for nil)

New programmes added during the year	1
New programmes designed	3
Programmes under revision	13
Interdepartmental collaborative programmes	0
Inter institutional collaborative programmes	0
Number of review committee recommendations implemented (Total)	0
Number of NAAC peer team recommendations implemented	5
Number of UGC/any other expert committee recommendations implemented	1
Number of review committee recommendation under implementation	0
Number of NAAC peer team recommendations under implementation	0
Number of UGC/ any other expert committee recommendations under implementation	0

7. Faculty Details (Enter a number; 0 for nil)

Total faculty strength required as per norms for all programmes	134
Total faculty on rolls	121
Faculty added during the year	10
Faculty positions vacant	13
Faculty left during the year	13
Total number of visiting faculty	0
Total number of guest faculty	0

8. Qualification of Faculty

PhD and Above	34
MPhil	67
Masters	20
Any other (Specify)SET &NET Examinations Cleared	13

9. Faculty qualification improvement

PhD awarded to existing faculty	8
MPhil awarded to existing faculty	1
Any other degree awarded to existing faculty	24

10. Administrative Staff Details (Enter a number; 0 for nil)

Administrative staff (total sanctioned)	57
Administrative staff (Actual strength)	52
Added during the year of reporting	10
Left during the year	9
Number of posts vacant	5

11. Technical Support Staff Details (Enter a number; 0 for nil)

Technical Support Staff (Total sanctioned strength)	7
Technical Support Staff (Actual strength)	7
Added during the year	0
Left during the year	0
Number of posts vacant	0

SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC. It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

12. Establishment details

Year of establishment of IQAC / /

13. Composition of IQAC (Enter a number; 0 for nil)

Number of IQAC members	<input type="text" value="32"/>
Number of Alumni in IQAC	<input type="text" value="1"/>
Number of Students in IQAC	<input type="text" value="1"/>
Number of Faculty in IQAC	<input type="text" value="26"/>
Number of Administrative Staff in IQAC	<input type="text" value="2"/>
Number of Technical Staff in IQAC	<input type="text" value="0"/>
Number of Management Representatives	<input type="text" value="2"/>
Number of External experts in IQAC	<input type="text" value="2"/>
Number of any other stakeholder and community representatives	<input type="text" value="0"/>

14. IQAC Meetings

Number of IQAC meetings held during the year

15. Whether Calendar of activities of IQAC formulated for the academic year

16. IQAC Plans for Development (Enter a number; 0 for nil)

Number of academic programmes proposed	<input type="text" value="3"/>
Number of value added programmes proposed	<input type="text" value="4"/>
Number of skill oriented programmes proposed	<input type="text" value="5"/>
Number of faculty competency and development programmes proposed	<input type="text" value="2"/>
Number of other staff development programmes proposed	<input type="text" value="0"/>
Number of student mentoring programmes proposed	<input type="text" value="4"/>

Number of co-curricular activities proposed	<input type="text" value="5"/>
Number of inter departmental cooperative schemes proposed	<input type="text" value="0"/>
Number of community extension programmes proposed	<input type="text" value="7"/>
Any other programmes proposed (Specify)	<input type="text" value="0"/>

17. IQAC Plans for development & Implementation (Enter a number; 0 for nil)

Number of academic programmes implemented	<input type="text" value="1"/>
Number of value added programmes implemented	<input type="text" value="1"/>
Number of skill oriented programmes implemented	<input type="text" value="5"/>
Number of faculty competency and development programmes implemented	<input type="text" value="2"/>
Number of other staff development programmes implemented	<input type="text" value="0"/>
Number of student mentoring programmes implemented	<input type="text" value="4"/>
Number of co-curricular activities implemented	<input type="text" value="6"/>
Number of inter departmental cooperative programs implemented	<input type="text" value="0"/>
Number of community extension programmes implemented	<input type="text" value="7"/>
Any other programmes suggested that are implemented (Specify)	<input type="text" value="0"/>

18. IQAC Seminars and Conferences (Enter a number; 0 for nil)

Number of seminars/conferences/workshops Organized by IQAC within the institution	<input type="text" value="2"/>
Number of participants from the institution	<input type="text" value="110"/>
Number of participants from outside	<input type="text" value="0"/>
Number of external experts invited	<input type="text" value="3"/>
Number of external conferences/seminars/ workshops on institutional quality attended	<input type="text" value="0"/>

Number of events conducted with IQACs of other institutions as collaborative programmes

19. Did IQAC receive any funding from UGC during the year?

Yes

No

20. If the response to Qn. 19 is Yes, please provide the amount received from UGC - (Input 0 - if NA/NIL-) Any other source including internal financial support from the management (Specify amount)

Amount Received from UGC

Amount Received from any other source including the college management

21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)

. IQAC arranged to get Teaching plans from the faculty for the subjects they handle in both semesters.
. IQAC helped the nodal officer in uploading

SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

22. Academic Programmes

Number of new academic programmes developed or designed by faculty

Number of faculty members involved in curriculum restructuring/revision/syllabus development

Number of programmes in which evaluation process reformation taken up and implemented

Number of active teaching days during the current academic year

Average percentage of attendance of students

Percentage of classes engaged by guest faculty and temporary teachers

Number of self financed programmes offered

Number of aided programmes offered

Number of programmes discontinued during the year

23. Whether any systematic student feedback mechanism is in place?

24. Feedback Details (If answer to Question 20 is Yes)

Percentage of courses where student feedback is taken

25. Is feedback for improvement provided to the faculty?

26. Faculty Research, Projects, and Publication details for the year

Number of major research projects undertaken during the year	<input type="text" value="0"/>
Number of minor research projects undertaken during the year	<input type="text" value="3"/>
Number of major ongoing projects	<input type="text" value="2"/>
Number of minor ongoing projects	<input type="text" value="5"/>
Number of major projects completed	<input type="text" value="0"/>
Number of minor projects completed	<input type="text" value="0"/>
Number of major project proposals submitted for external funding	<input type="text" value="0"/>
Number of minor project proposals submitted for external funding	<input type="text" value="1"/>
Number of research publications in peer reviewed journals	<input type="text" value="77"/>
Number of research publications in international peer reviewed journals	<input type="text" value="43"/>
Number of research publications in national peer reviewed journals	<input type="text" value="34"/>
Number of research papers accepted for publication in international peer reviewed journals	<input type="text" value="4"/>
Number of research papers accepted for publication in national peer reviewed journals	<input type="text" value="3"/>
Average of impact factor of publications reported	<input type="text" value="0"/>
Number of books published	<input type="text" value="0"/>
Number of edited books published	<input type="text" value="3"/>
Number of books (single authored) published	<input type="text" value="0"/>
Number of books (coauthored) published	<input type="text" value="3"/>

Numbers of conferences attended by faculty	93
Number of international conferences attended	34
Number of national conferences attended	59
Number of papers presented in conferences	75
Number of papers presented in international conferences	27
Number of papers presented in national conferences	48
Number of conferences organized by the institution	2
Number of faculty acted as experts resource persons	8
Number of faculty acted as experts resource persons - international	2
Number of faculty acted as experts resource persons- national	6
Number of collaborations with international institutions	0
Number of collaborations with national institutions	0
Number of linkages created during the year	0
Total budget for research for current year as a percentage of total institution budget	2.78
Amount of external research funding received in the year	6,51,671
Number of patents received in the year	0
Number of patents applied for in the year	0
Number of research awards/ recognitions received by faculty and research fellows of the institute in the year	0
Number of PhDs awarded during the year	8
Percentage of faculty members invited as external experts/resource persons/reviewers/referees or any other significant research activities	11.57

SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

27. Student Details and Support Mechanisms

The total intake of students for various courses (Sanctioned)	1384
Actual enrollment during the year	1330
Student dropout percentage during the year	3.9%
Success percentage in the final examination across the courses	86.30
Number of academic distinctions in the final examination and percentage	233 25.32%
Number of students who got admitted to institutions of national importance	0
Number of students admitted to institutions abroad	0
Number of students qualified in UGC NET/ SET	2
Number of students qualified GATE/ CAT/ other examination (Specify)	0

28. Does student support mechanism exist for coaching for competitive examinations?

29. Student participation, if response is yes to Qn. 28

Number of students participated	780
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30. Does student counselling and guidance service exist?

31. Student participation, if answer to Qn. 30 is yes

Number of students participated	3100
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32. Career Guidance

Number of career guidance programmes organized	12
Percentage of students participated in career guidance programmes	84.78%

33. Is there provision for campus placement?

34. If yes to Qn. 33

Number of students participated in campus selection programmes

Number of students selected for placement during the year

35. Does gender sensitization program exist?

Yes

36. If Answer is Yes to Qn. 35

Number of programmes organized

37. Student activities

Number of students participated in external cultural events

Number of prizes won by students in external cultural events

Number of cultural events conducted by the institute for the students

Number of students participated in international sports and games events

Number of students participated in national level sports and games events

Number of students participated in state level sports and games events

Number of students participated in university level sports and games events

Number of prizes won by students in international sports and games events

Number of prizes won by students in national level sports and games events

Number of prizes won by students in state level sports and games events

Number of prizes won by students in university level sports and games events

Number of sports and games events conducted by the institute for the students

38. Composition of students

Percentage of Scheduled Caste

Percentage of Scheduled Tribe

Percentage of other backward communities

Percentage of women students

Percentage of physically challenged

Percentage of rural students

Percentage of urban students

39. Scholarships and Financial Support

Number of students availing financial support from the institution

Amount disbursed as financial support from the institution

Number of students awarded scholarship from the institution

Number of students received notable national/international achievements/recognition

40. Student initiatives

Number of community upliftment programmes initiated by students

Number of literary programmes initiated by students

Number of social action initiatives based on science / environment initiated by students	7
Number of student research initiatives	0

SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focused.

41. Whether perspective plan for overall developmental activities is created?

- Yes
- No

42. If the answer for Qn. 41 is Yes, is the plan implemented and monitored?

- Yes
- No

43. Whether benchmarking is created for institutional quality management efforts?

- Yes
- No

44. If the answer to Question 43 is Yes, please list the benchmarking in various areas of development in bullet format

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45. Is a Management Information System (MIS) in place?

- Yes
- No

46. If answer to question 45 is Yes, please provide details of MIS applied to

1. Administrative procedures including finance
2. Student admission
3. Student records
4. Evaluation and examination procedures
5. Research administration
6. Others

(enter the respective details corresponding to the serial numbers)

1. Functions and powers of various bodies of the autonomous system

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47. Existence of learning resource management

	Yes	No
e-database in library	<input checked="" type="radio"/>	<input type="radio"/>
ICT and smartclass room	<input checked="" type="radio"/>	<input type="radio"/>
e-learning sources (e-Books, e-Journals)	<input checked="" type="radio"/>	<input type="radio"/>
Production of teaching modules	<input checked="" type="radio"/>	<input type="radio"/>
Interactive learning facilities	<input checked="" type="radio"/>	<input type="radio"/>

48. Internal resource mobilization: Kindly provide the amount contributed

Research	0
Consultancy and training	30,000
Student contribution	5,38,969
Alumni contribution	7,95,153
Wellwishers	12,66,890

49. Infrastructure and welfare spending: Please specify the amount

Amount spent for infrastructure development	1,29,19,182
Amount spent for student welfare	1,56,000
Amount spent for staff welfare	21,67,744

50. Is delegation of authority practiced

- Yes
 No

51. Does grievance redressal cell exist?

	Yes	No
Faculty	<input checked="" type="radio"/>	<input type="radio"/>
Students	<input checked="" type="radio"/>	<input type="radio"/>
Staff	<input checked="" type="radio"/>	<input type="radio"/>

52. Grievances received from faculty and resolved (Enter a number; 0 for nil)

Number of grievances received	0
Number of grievances resolved	0

53. Number of grievances received from students and resolved (Enter a number; 0 for nil)

Number of grievances received	6
Number of grievances resolved	6

54. Number of grievances received from other staff members and resolved (Enter a number; 0 for nil)

Number of grievances received

Number of grievances resolved

55. Has the institution conducted any SWOT analysis during the year

- Yes
 No

56. The SWOT analysis was done by internal or by external agency

- Internal
 External

57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)

. College has been given autonomous status by the U
. More number of Girls students are admitted. So that t
education in this socially and economically backwar

58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)

- Number of experienced staff in PG courses is not sufficient
- Number of major Research Projects is less.
- Majority of the students are very poor so that they cannot spend much for education.

59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)

- Being an autonomous institution, the college is free to design curriculum so as to suite the needs of the students.
- Financial support from government agencies.

60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)

- Entrepreneurship development programmes for students.

61. Identify any significant progress made by the institution towards achieving the goals and objectives during the year (list below in bullet format)

- Starting of new programme, namely M.Com CA

62. How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)

- A team of experts may be sent to institutions for drawing blue print for further growth.

Annexure

Best Practices of our Institution

- The College has conducted programme an intercollegiate meet with various competitions (under UGC grants) exclusively meant for the disabled students.
- Women students have been in the majority, strength wise. The 'Women's Forum' of our College has been active in taking up gender – related issues, bringing out the innate talents in women students and inviting women achievers in various fields to the campus for interactions.
- By way of realizing the mission of our College – upliftment of rural students, seven endowments have been created to award cash prizes, awards, and gold medals to poor, meritorious and pious students.
- The student magazine 'Maanavar Malar' in Tamil, an initiative of the Department of Tamil, has served to give impetus to the creativity of the pupils.
- The programme of training the freshers in the use of internet was continued with.
- Provision of Inplibnet, Delnet made access to e-journals possible.
- Insurance coverage for all students has continued to be ensured through Group Insurance Scheme.
- Democratic functioning and transparency in administration
- Daily morning prayers have continued to contribute to the spiritual well - being of learners.
- Imparting many Certificate and Diploma courses has continued to develop various skills in students.
- IQAC arranged to get teaching plans from the faculty for the subjects they handle in both semester.